



POSITION DESCRIPTION

Position Title:	Bus Driver
Industrial Instrument:	Independent Schools NSW (Support and Operational) Multi Enterprise Agreement 2017
Reports to:	Property Manager
Employment Type:	Casual; hours and days of work will vary depending on business needs.
Classification:	Level 1 General Hand

Shearwater, the Mullumbimby Steiner School is seeking Expressions of Interest for on call, casual bus drivers. This role involves safely transporting students and staff undertaking school excursions.

Key Accountabilities

- Provide first level assistance as a Bus Driver for scheduled and on-call requests.
- Adhere to all traffic laws.
- Provide safe Bus transport for students and staff to excursions and camps.
- Follow all school bus procedures are followed including completion of logbooks and proper use of petrol cards.
- Routine cleaning and general maintenance of the bus.

Key Selection Criteria

Amongst many skills candidates should possess:

- Ability to time-manage appropriately to complete assigned route on-time and safely
- Excellent communication skills including the ability to respond to students, staff, parents, and visitors in an appropriate way
- Ability to work well individually and as part of a team

Essential

- Light Rigid Licence
- Demonstrate experience driving groups on a bus
- Clean driving record within the last 5 years
- No at-fault accidents within the last 5 years

- Flexibility in working days and hours

Desirable

- Medium Rigid Licence
- Experience in, and/or understanding of Steiner education

Further information

Your appointment will be subject to a satisfactory Working with Children Check as required under the Child Protection (Working With Children) Act 2012.